



400 Monarch Drive  
Houma, LA 70364  
(985)223-3093

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**NOTICE OF POSITION OPENINGS:**

**July 21, 2022**

The United Houma Nation currently has three (3) vacancies for the below positions. The announcement will remain open until the end of the day August 11, 2022 or until filled.

**HOW DO I APPLY?**

Interested applicants should submit resumes and cover letters to the above address by the posted deadline. If an applicant does not have a thorough resume, UHN Administration recommends the applicant also complete the UHN Employment application. Resumes and applications can also be hand delivered. Emailed applications and resumes are the least preferred option of receipt. Any application information emailed must be sent with the email title of the position you are applying for and your name (ie, YOUTH COORDINATOR – JOHN BILLIOT) sent to [info@unitedhoumanation.org](mailto:info@unitedhoumanation.org).

**DEADLINE TO SUBMIT:** August 11, 2022 unless an extension is granted

**POSITIONS:**

**YOUTH COORDINATOR** - Responsible for establishing and coordinating the day-to-day operations of the United Houma Nation Native Boys and Girls Club. Provide sustainable youth services based on the unique needs of the UHN youth. Provide streamline youth services based on the program mandates and curriculum prioritizing the well-being of youth, families, communities and staff through culture, life-enhancing programs and mentorship that fosters resilience for young people, meeting the needs of the community. Partner and work collaboratively with community partners as needed to provide additional resources to UHN youth. Work in coordination with UHN administration to develop and implement all projected goals within established timelines in meeting the needs of the local tribal community.

- Full-time position based in Houma, LA
- **REQUIRED:** Bachelor's Degree from an accredited college or university and a minimum of 3 to 5 years of leadership experience in youth programming and capacity building.
- **PREFERRED:** Prior knowledge and/or experience with Boys and Girls Clubs or other organized youth programming. Prior experience with resource development and securing funding.
- Salary range is \$50,077-\$56,742 and will be dependent upon experience.

**AGRICULTURE COORDINATOR** - Responsible for establishing and coordinating the day-to-day operations of the United Houma Nation agriculture initiatives including farm to table as well as fisheries. Provide training and field and classroom assistance to improve outcomes for small independent farmers and fishers including beekeeping.

Provide training to UHN youth and citizens about agriculture food systems that focus on reclaiming, revitalizing and reimagining local native food systems. Develop and implement agriculture training that are based on program mandates and curriculum prioritizing food production and educational learning opportunities for UHN youth and citizens with a particular interest in food sovereignty, reducing invasive species, and promoting native species growth. Partner and work collaboratively with community partners as needed to provide additional resources to UHN citizens. Work in coordination with UHN administration to develop and implement all projected goals within established timelines in meeting the needs of the local tribal community.

- Position is preferred to be full-time, but may be part-time if portions of responsibilities would require contractor assistance. Position may rotate to multiple sites in Terrebonne parish.
- **REQUIRED:** Bachelor's Degree from an accredited college or university or 5+ years of experience overseeing agriculture/fisheries ventures.
- **REQUIRED:** A minimum of 3 to 5 years of agriculture/fisheries programming and capacity building.
- Salary range is \$23,400 - \$38,671 and will be dependent upon experience.

**VOCATIONAL REHABILITATION TECH** - Responsible for assisting the vocational rehabilitation staff with facilitating the VR process and assisting consumers to ensure greater participation in the program and achieve employment outcomes in the UHN 6-parish service area. Coordinates community outreach to inform potential tribal citizens of the eligibility process and individualized services provided by the tribal VR program. Assist Counselors with follow-up and tracking progress. Attend school transition meetings to educate students and parents about services. Assist the Director with disability awareness event planning and coordination. This position is typically the first line of communication with the community and potential consumers seeking program assistance.

- Full-time position based in Houma, LA
- **REQUIRED:** Associates Degree in a helping field such as social services, education, family and consumer sciences, etc. or a minimum of 3-years of hands-on experience in a helping field will be considered in lieu of an associate's degree.
- **PREFERRED:** Prior experience working in community service.
- Salary range is \$24,960 - \$27,851 and will be dependent upon experience.

The UHN practices Indian preference in hiring qualified candidates.